

**ALBION PUBLIC SCHOOLS
BOILERS REPLACEMENT AT
ALTERNATIVE EDUCATION/CALDWELL ELEMENTARY SCHOOL**

**SECTION 00010
NOTICE TO BIDDERS**

Albion Public Schools will receive sealed bid proposals for construction trade work from qualified contractors for the **Albion Public Schools Boilers Replacement at Alternative Education/Caldwell Elementary School**. A pre-bid meeting and project walk-through will be conducted by the **Mende, Burke & Associates, LLC on Tuesday November 22, 2005, at 11:00 a.m. local time at the Alternative Education/Caldwell Elementary School, 1100 N. Berrien Rd, Albion, Michigan, at the front office.**

Proposals may be mailed or delivered in person to Sterling Rowe, Facilities Director at Albion Public Schools, 1418 Cooper St., Albion, Michigan 49224. Proposals must be received **prior to 11:00 a.m. on Friday, December 2, 2005**, at which time Proposals will be opened publicly and read aloud at the Albion Public Schools Board Room, 1418 Cooper St., Albion, MI 49224. All bids will be evaluated after the bid opening. All bids received **after** the bid receipt deadline will be returned unopened.

The Project will be one prime contract. The contract for construction will be a direct contract with the Owner. The Owner will award the contract beginning on or about **December 6, 2005**. All bids shall be submitted on the bid forms provided in the project specifications and completed in accordance with the project specifications. Facsimile bids **will not** be accepted.

All Project procedures and documents are designed to facilitate delivery of the Project through a single prime construction contract. The Owner's forms, rather than industry master forms, are used for all documents. The Bidders shall read and review the Bidding Documents carefully, and familiarize themselves thoroughly with all requirements.

Requests by Contractors for inclusion as bidders shall be addressed to Mende, Burke & Associates, LLC. **Bidding documents are available for review as of November 18, 2005.** One (1) set of Bidding Documents will be provided to each Contractor furnishing a nonrefundable plan deposit fee of \$25.00 per set through **Mende, Burke & Associates, LLC**. All checks and/or money orders are to be made **payable to the Albion Public Schools**. Plans may be obtained from **Mende, Burke & Associates, LLC, 2370 Hudson Rd., Hillsdale, Michigan 49242. Phone: (517) 437-6998**. All questions regarding the bidding procedures or regarding the design and drawing/specification intent are to be directed to **Mende, Burke & Associates, LLC**.

A Bid Security in the amount of five percent (5%) of Base Bids shall accompany each proposal or proposal combination. The Bid Security may be in the form of a Bid Bond, Cashier's Check, or Money Order. Bids may not be withdrawn for a period of thirty (30) days after the bid date. Successful bidders may be required to furnish Surety Bonds as stated in the project specifications.

A sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the board, or the superintendent of the school district, or chief executive officer. The school board shall not accept a bid that does not include this sworn and notarized disclosure statement.

The Project Completion Date is **February 17, 2006 or sooner**.

The Owner reserves the right to reject any or all proposals, accept a bid other than the low Bid, and to waive informalities, irregularities and/or errors in the bid proposals which they feel to be in their own best interest.

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End of Notice